Installation Manual
FABRIC ROMAN SHADES

Thank you for purchasing custom fabric roman shades. With proper installation, your shades should look beautiful and provide years of service. Please check all parts and review this manual before starting installation.

Keep this manual after your shades are installed and operating correctly. It contains important troubleshooting instructions for your shades.

SHADE CARE AND CLEANING

Shade maintenance is important and simple. Follow these tips to get the longest life out of your shades.

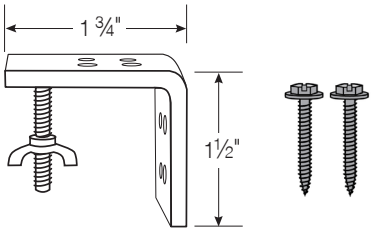
When dusting is required, use something gentle. We recommend a vacuum brush or a duster.

If there are wrinkles in your shade, you can use a hand-held steamer to smooth everything back out. Avoid direct contact with the shade by holding the steamer at least 6" from the fabric.

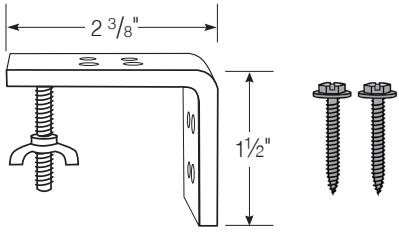
If spot cleaning is required, use only water or a very mild detergent. Cleaning the shade in its entirety can cause it to shrink or leave water spots. By spot cleaning, you avoid getting the shade too wet and affecting the overall quality of the shade.

Following these tips will help to extend the life of your shades and ensure that they stay beautiful for years to come.

MOUNTING HARDWARE: *Mounting Bracket and Screws*



Standard Bracket
all styles except TDBU FRS



Extension Bracket
TDBU FRS

Ordered Width	*Brackets Supplied*	*Mounting Screws*
Up to 40"	2 Brackets	4
Between 40" and 67"	3 Brackets	6
Between 67" and 96"	4 Brackets	8

TOOLS THAT MAY BE REQUIRED:

Pencil, Tape Measure, Drill/ Impact Driver*, Screwdriver, Level, and Step Stool

*Depending on hardware placement, an extended length driver/bit will enable easier installation around the threaded post on the bracket.

INSTALLING YOUR FABRIC ROMAN SHADE

NOTE: For wallboard or plaster, use anchors designed for hollow walls (not included). For concrete, stone, and brick, use a masonry drill bit and masonry anchors (not included).

Before installing your shade, check that the cords are not wrapped around anything. All cords on the back of the shade should be in matching vertical alignment, with no knots or wraps. If installing clutch shades, the control on the front of the shade should also have no knots or wraps.

OPTION A: FACE MOUNT

Your roman shade will come with brackets for face mounting ***[Figure 1]***.

1. Center your shade on its corresponding window and mark in pencil where the slots in the head rail fall. Make sure the shade is level while marking.

2. Position the brackets within the marked slot locations, and screw into place. Use a level to confirm the brackets are aligned and straight.

3. Remove the wing nuts from the threaded posts and install the shade by sliding the bracket's threaded posts through the slots in the head rail. Re-attach the wing nuts, screwing them on tightly to hold the head rail firmly in place. Check that the installed shade is level.

OPTION B: TOP MOUNT

Your roman shade will come with brackets for top mounting ***[Figure 2]***.

Shades that are top mounted can be installed using the mounting bracket as outlined in Option A, or can be installed without brackets following the steps below.

1. Locate the installation slots in the head rail.

2. Holding the shade in its installation position, use the installation screws and washers provided to screw through slots* in the head rail directly into the mounting surface to hold the shade in place. ***[Figure 3]***.

***NOTE:** If you top mount your shade directly through the head rail and do not use the pre-drilled installation slots, any resulting fabric damage is not covered under warranty and the shade will need to be reordered at your expense.

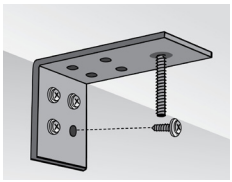


Figure 1: Face Mount

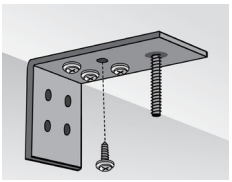


Figure 2: Top Mount

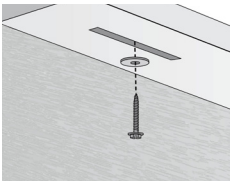


Figure 3: Through Head Rail

CLUTCH CONTROLS: see Cord Tensioner installation instructions (included separately).

CORDLESS CONTROL: see next page for troubleshooting instructions.

WAND CONTROL: see Motorization User Manual for operation and troubleshooting instructions (included separately).

REMOTE CONTROLS: see Motorization User Manual for operation and troubleshooting instructions (included separately).

SHADE IS NOT LIFTING EVENLY

All Shade Types:

1. Check the cording and rings on the back of the shade.
2. Confirm that all rings are sewn at matching heights and level across the shade, that all cords are running through the rings and there are no obstructions on or around the cord, cord shrouds, or rings.
3. Make sure nothing is caught, and there are no knots or snags in the cords, the cord shrouds or the rings. The lift cords should be running through both the rings and the cord shroud. Raise and lower several times after making any adjustments.

Motorized Shades:

1. Check how the cords are being wound onto the spools on the tube located on the shade head rail as the shade lifts and lowers. Make sure there are no snags and the cord is wrapping the same direction around each spool ***[Figure 4]***.
2. Check that all lift cords are running identically through the top grommet, and that all cords have a similar tension and placement at the knot wrapping the spool.
3. Check that the cord does not interfere with the set screw or the collar on the spool.

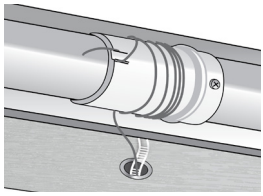


Figure 4: Motor Tube and Spool

CORDLESS SHADE IS BOUNCING BACK

Adjust the tension of the cordless mechanism mounted on the head rail. Use a small Phillips Head screwdriver to turn the screw on the tensioner ***[Figure 5]***.

Clockwise to ADD tension.
Counter-Clockwise to RELEASE tension.

Make these adjustments carefully and incrementally- the spring in the mechanism is delicate, and the screw can only be loosened so much.

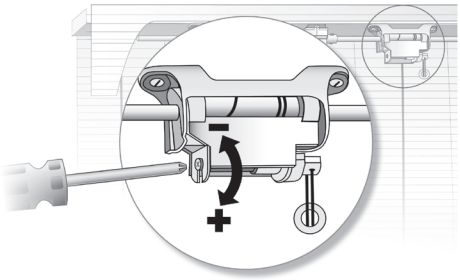
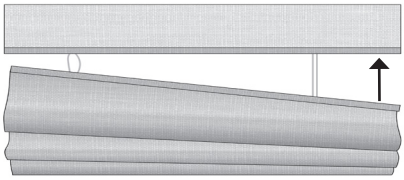


Figure 5: Cordless Spool Tension Adjustment

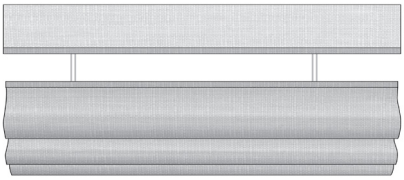
CORDLESS TDBU SHADE IS UNEVEN

If your shade appears uneven when raising or lowering, it's likely because it was lifted from one side. Always use both hands or lift from the **center of the shade** to keep the top rail level as it moves.

If the shade becomes uneven, gently **reposition the top rail** to make it level, then raise or lower it again from the center. This will allow both sides to move in sync and keep your shade operating smoothly.



uneven



even

INSPIRED SHADES™ COLLECTION LIMITED WARRANTIES

Limited No Questions Asked Warranty

The Pro Design LLC Limited "No Questions Asked" Warranty is offered exclusively to Budget Blinds' customers purchasing products from the Inspired Shades Collections only. This warranty allows a one-time complimentary replacement or repair should a shade become damaged or inoperable after the initial installation.

This warranty is valid for five years from the original date of purchase. Replacement or repair will be at Pro Design LLC's discretion.

The replacement shade will be made to the same size and specifications as the original shade. The replacement shade must be ordered in the same pattern and color. If the original pattern or color is not available, the shade will be replaced with the closest available option. If a shade is replaced, there may be variations in the color or texture of the original and replaced shades.

This warranty does not cover motors or batteries for motorized shades. This warranty does not cover trip charges or labor charges for removal or installation.

This warranty is provided to the original purchaser only with proof of purchase and does not cover damage caused by removal, storage, or reinstallation of the shades. This warranty is only available through Budget Blinds franchisees.

Limited Lifetime Warranty

This product is warranted against defects in materials and workmanship, provided that:

1. The product was installed according to the product instructions.
2. Pro Design LLC recommendations were followed regarding limitations and specifications of the product.

Pro Design LLC reserves the right to determine if your shade warrants a repair or partial replacement of any parts. If necessary, Pro Design LLC will replace your shade with a new shade of equal or superior value. This shall be your sole remedy under this warranty.

This Limited Lifetime Warranty excludes all motors, controls, and accessories, which are warranted for only a period of five years from the date of purchase. Failure to follow the proper installation, charging and use instructions will invalidate the warranty for motors, remotes, wands, and hubs.

This Limited Lifetime Warranty applies only to the original retail purchaser with proof of purchase.

This Limited Lifetime Warranty does not cover the removal or installation of original or replacement shades. This Limited Lifetime Warranty does not cover damage, or defects caused by, or resulting from improper maintenance, neglect or improper use, wear and tear, abuse, neglect, accidents, alteration, commercial use, installation, removal or reinstallation or exposure to excessive moisture.

Your Rights Under State Law

These warranties give you specific legal rights. You may also have other rights which may vary from State to State. In no event shall Pro Design LLC be liable for incidental or consequential damages or for any other direct or indirect damage, loss, cost, expense, or fee. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you. These warranties are exclusive and in lieu of all other obligations, liabilities, disclaimers, or warranties.

Please contact Customer Service with any question or concern:

e-mail: **inspired@prodesignllc.net**
text: **330-294-9878**
call: **330-562-0023**